



UCPath Quarterly Connect

Q2: September 2, 2026

Links and Resources

Links & Resources

Childcaring Leave

[Childcaring Leave Resource Guide.docx](#)

[Child Care Leave Policy Interim UCPath Processing Guidance.pdf](#)

People Systems Enhancement Form

[People Systems Enhancement Request - Employee Center](#)

Mid Month Project Task KBA Resources

[How to Create and Update Position Funding in UCPath](#)

[How to Move Payroll Expenses in UCPath](#)

Triton Student System (TSS) Project

[Triton Student System \(TSS\) Project](#)

Links & Resources

UCPath UPK Migration

[ASK UCPath knowledge search](#)

[Direct Link to Ask UCPath Knowledge Base](#)

[UPK – UCPath Help Site](#)

Link to Ask UCPath Knowledge Articles

[https://ucpath.my.site.com/askucpath/s/global-search/%40uri#t=Knowledge&sort=relevancy&f:@ucpc_taxonomy_hierarchy=\[UCPath%20Help%20site\]](https://ucpath.my.site.com/askucpath/s/global-search/%40uri#t=Knowledge&sort=relevancy&f:@ucpc_taxonomy_hierarchy=[UCPath%20Help%20site])

Job Aids to Salesforce Video

<https://www.youtube.com/watch?v=UHsLeUo5Czo&t=1s>

Crosswalk - How do I find the Job Aids on this site?

<https://ucpath.my.site.com/askucpath/s/article/NAV000-Crosswalk--How-do-I-find-the-Job-Aids-on-this-site>

Links & Resources

How to Manage Appointment End Dates in UCPATH

[KB0035427](#)

Employee Classification and Job End Dates

[KB0035470](#)

How to Reinstate an Employee Terminated in Error

[KB0035443](#)

Jobs with Approaching End Dates Report

[BAH HR/Payroll](#)

Filter by Keyword: Jobs with approaching end dates

UCPath Support – We're Here!



Stay Informed and Connected

- Subscribe to [UCPath Communications](#)
- Join the [UCPath Community of Practice](#)

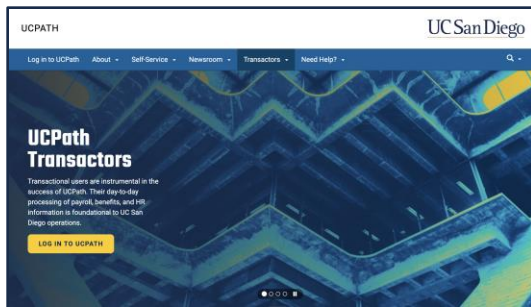


Get Personalized Support

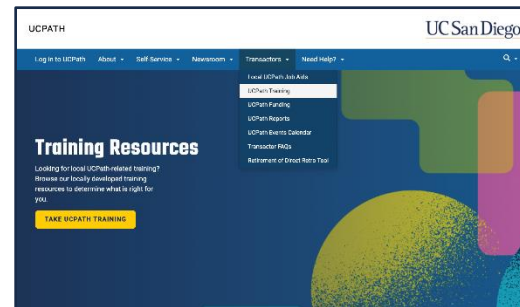
- Join our Monthly [Office Hours](#)
- Book a [1:1 Transaction Support Appointment](#) in the Employee Center
- Register for [On-The-Job Training](#)

UCPath Website

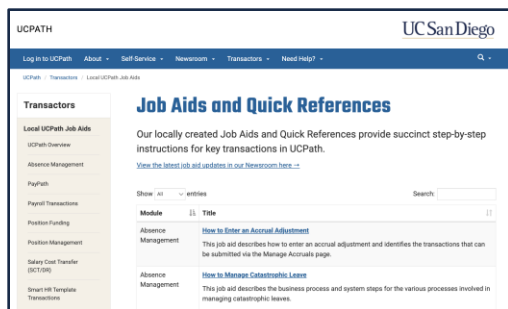
UCPath Transactors Page



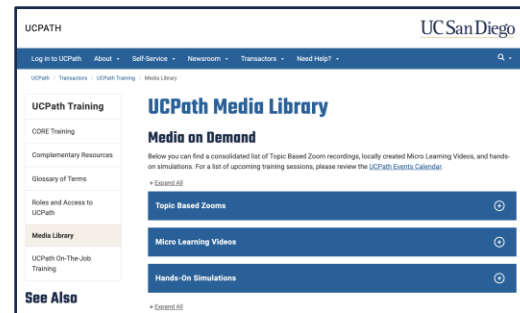
UCPath Training Page



UCPath Job Aids Page



UCPath Media Library



Register for the Next QC!

Wednesday, December 2, 2026
11:00 am - 12:00 pm

[Register on Zoom](#)



UC San Diego



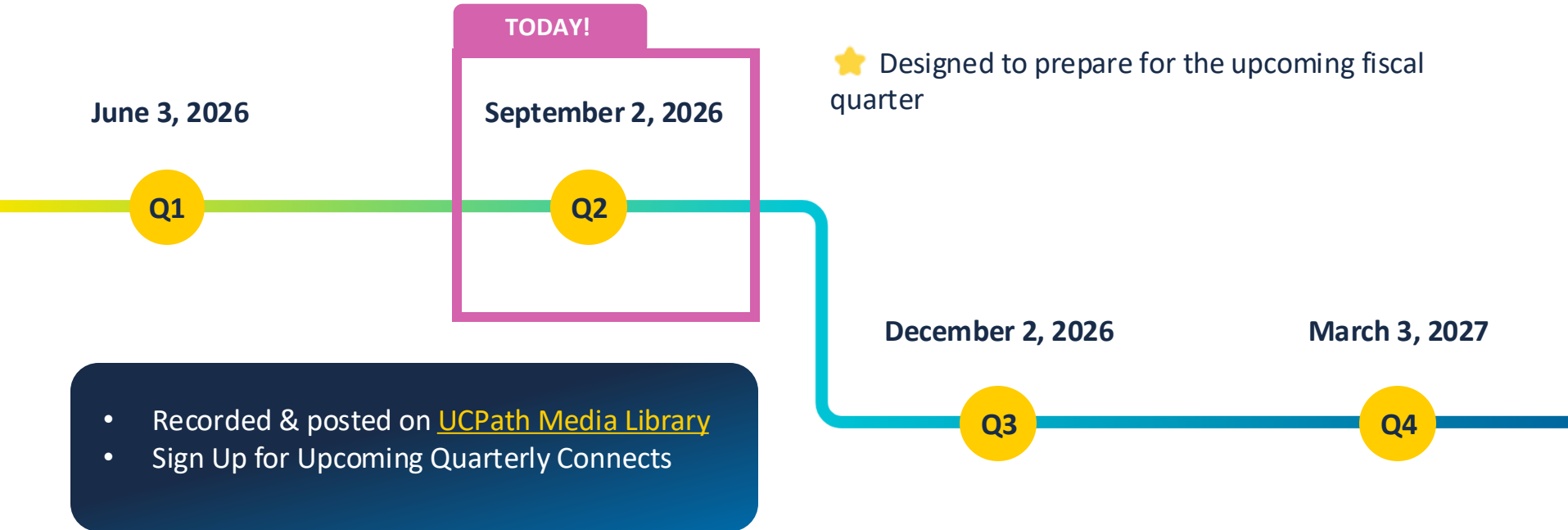
UC San Diego



Additional Resources



UCPath Quarterly Connect Schedule



Child Care Leave Updates

- Child Care Leave continues to be implemented across various bargaining units.
- **UC Office of the President (UCOP) is continuing to finalize contract language** and related implementation guidance.
- Additional direction remains pending regarding certain **UCPath system processes**.
- A [centralized resource](#) has been developed locally to support HR practitioners in understanding and administering **Intermittent Childcaring Leave** across the applicable bargaining units.
- [UCPath Processing Guidance and Workaround Steps](#) have been provided by UCOP, to better assist transactors.

CCL: UCPATH Processing Guidance

Processing Guidance: Unions HX, RX & TX



Standard Operating Principles

- **No Recharacterization Needed:** Leaves previously processed using the temporary workaround do *not* need to be retroactively adjusted.
- **Standard Entry Moving Forward:** Always select the new **Child Care Leave** type for all applicable upcoming leaves.
- **Post-JIRA Update:** Once JIRA UCP-194275 is completed, Child Care Leave can be entered in UCPATH effective retroactively to **11/20/2025**.



Interim Leave Splitting (Prior to UCP-194275)

If a leave starts prior to **3/1/2026**, locations must split the transaction into two distinct date segments in UCPATH:

🔑 SPLIT LEAVE ENTRY EXAMPLE

1/10/2026 – 2/28/2026

Personal Leave (Notes: Child Care)

3/1/2026 – 5/1/2026

Child Care Leave

New Extended Absence Request

Extended Absence Details								JED Additional Earnings Codes	Job Overrides	Attachments
	*Start Date	*Expected Return Date	Actual Return Date	Leave	FMLA/CFRA/PDLL Leave	*Paid/Unpaid	*Last Date Worked			
1	08/04/2026	08/31/2026		Child Care Leave		Paid-Block				

CCL: UCPATH Workarounds

Interim Workaround Procedure: RP, SV, EX, SX & CX

 JIRA WA-741: Updated with union details & interim location processing steps

1. UC Location Action

SUBMIT WORKAROUND

- 1 Log in to UCPATH & navigate to **Request Extended Absence**.
- 2 Enter **Employee ID**, Start Date, Expected Return Date, & Last Day Worked.
- 3 Select Leave Type: **PERSONAL LEAVE**.
- 4 Click **Notes** and paste mandatory template text:
"Personal Leave submitted as workaround for CX, EX, SX, RP or SV employee qualifying for Additional Child Care Leave. Please process in Job Data as Additional Child Care Leave."

2. UCPATH Center Action

REVIEW & PROCESS

- 1 **Review:** Leave of Absence team confirms details via transaction notes.
- 2 **Quality Check:** Pushes back request to Location if edits are needed.
- 3 **Job Data Entry:** Enters leave as **Additional Child Care Leave** in Job Data.
- 4 **Approval & Notes:** Approves request with approval note:
"Personal Leave entered into Job Data as Paid/Unpaid Additional Child Care Leave, effective [Date] with Return Date [Date]. Workaround for CX, EX, SX, RP & SV."

CCL: Impacted Bargaining Units

CODE	BARGAINING UNIT	UNION	EMPLOYEE GROUP
HX	HealthCare Professionals	UPTE	Non-supervisory licensed health care practitioners providing clinical/medical services, primarily in UC medical and student health centers.
RX	Research Support Professionals	UPTE	Non-supervisory research support professionals providing specialized and complex scientific support for researchers.
TX	Technical	UPTE	Non-supervisory technical support employees who provide a broad range of technical services supporting academic and scientific research.
EX	Patient Care Technical	AFSCME	Employees primarily providing patient-support services at UC medical centers, with some positions on campuses.
SX	Service	AFSCME	Non-supervisory service employees providing custodial, transportation, and related support services.
CX	Clerical & Allied Services	Teamsters Local 2010	Non-supervisory clerical and related positions across UC campuses and medical centers.
RP	Research & Public Service Professionals	UAW	Professionals working in areas such as data collection/analysis, research programs, public service programs, grant administration, research centers, institutes, academic departments, and labs.
SV	Student Services & Advising	UAW	Professional staff working in student services and advising functions. This is one of the newer UAW-represented systemwide bargaining units.

Year-end Payroll Adjustments

Submit all known current year payroll adjustments by **October 16, 2026** to confirm processing by December 31, 2026.

Payroll Adjustment Types

PAY & EARNINGS

- Death Pay Calculations & Adjustments
- Earnings Overpayments
- Overpayment Cancellations
- Reclassification of Earnings
- Paycheck Reversals

TAX & COMPLIANCE

- FICA Adjustments
- NRA Adjustments
- Before-Tax & Taxable Deduction Adjustments

DATA CORRECTIONS

- Duplicate / Merged Records

SUBMISSION DEADLINE

OCTOBER 16, 2026

- Early submission improves turnaround time before year-end.
- Timely processing helps ensure accurate Forms W-2.
- Late adjustments may require additional year-end processing.
- Requests received after deadline will continue to be processed but may not be completed before year-end.